



NOW HIRING: Healing House Resident Care Specialist, Full-time

Applications due: November 29, 2021

Pay: \$16.00 per hour

Hours: Day shift; 7:00am-3:00pm; work every-other Friday, Saturday & Sunday and then 2-3 weekdays. Schedule is made a month in advance.

Location: Healing House, Lathrop St., Madison, WI

Type of Employment: Full-time

RESPONSIBILITIES:

JustDane's Healing House is seeking a Resident Care Specialist. The Resident Care Specialist will work with homeless families where a member of the family is in need of a safe, nurturing environment to recuperate from illness, surgery, or childbirth.

This is a full-time position for the day shift; 7:00am to 3:00pm. The staff member will be scheduled every-other Friday, Saturday and Sunday and then 2-3 weekdays. The schedule is created a month in advance. Time and a half pay for holidays worked.

Applicants from traditionally underrepresented populations including women and racial and ethnic minorities are especially encouraged to apply.

DUTIES:

- Orientation on Healing House policies and procedures
- Guest room set-up
- Housekeeping common areas
- Laundry
- Meal prep as needed
- Assisting guests with tracking medication regimens
- Assist guests with computer job searches
- Work with volunteers to assist them in understanding their role at Healing House
- Assist with room set up and cleaning after discharge

REQUIREMENTS:

We are seeking applicants having experience working with individuals from diverse educational, racial, cultural and socioeconomic backgrounds.

CNA preferred, with strong interpersonal skills and a demonstrated willingness to be flexible, versatile and tolerant of a changing work environment while maintaining effectiveness and efficiency.

Employee vaccinations required or approved exemption request and regular testing for COVID.

Benefits:

Benefits include medical, dental and vision insurance, life insurance, long-term disability insurance, employee contributed 401k and short-term disability options. Paid time off includes vacation, sick and holiday time. Eligible for 3% increase after successful completion of orientation period.

Application Instructions:

Send a resume and cover letter to terri@justdane.org by November 29, 2021.

JustDane is an Equal Opportunity/Affirmative Action Employer.